

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014

**Wednesday, April 8, 2015
7:30 p.m.**

CALL TO ORDER

Mayor Joanne F. del Rosario called the Regular Meeting of the City Council to order at 7:32 p.m.

Council Present – Mayor Joanne F. del Rosario, Vice Mayor Diana Colvin, Council Members Helen Fisicaro, Raquel "Rae" Gonzalez and Joseph Silva were all present.

Staff Present – City Manager Sean Rabé, City Attorney Christopher Diaz, Police Commander Sherwin Lum, Recreation Services Director Brian Dossey, Director of Public Works Brad Donohue, City Planner Michael Laughlin, Associate Planner Turhan Sonmez and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor del Rosario asked if there were any changes to the agenda. Council Member Gonzalez asked that item #6 be pulled from the Consent Calendar to be considered separately. The Mayor asked for a motion to adopt the agenda with the change.

Action: Council Member Silva moved to adopt the agenda with the change; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

PUBLIC COMMENTS

Mayor del Rosario opened the public comment period at 7:36 p.m. Resident Mary Brodzin made a comment. The Mayor closed the public comment period at 7:46.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the March 11, 2015 Regular Meeting.
2. Motion to Approve Report of Checks Paid for March 2015.

3. Motion to Adopt an Ordinance Amending Colma Municipal Code Chapter 8, Relating to Animals, and Waive a Further Reading of the Ordinance (second reading).
4. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the First Quarter of 2015.
5. Motion to Adopt a Resolution Accepting Work, Authorizing the Filing of the Notice of Completion, and Directing Payment of Retention Funds for the Hillside Beautification Project Phase I.
6. [Pulled from Consent Calendar]

Action: Council Member Silva moved to approve the Consent Calendar items #1-5; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

6. **Action:** Council Member Silva moved to Approve a Supplemental Appropriation in the Fiscal Year 2014-15 Adopted Budget for Capital Improvement Project #947-Town Hall Renovation Project in the Amount of \$8,371,000; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor		✓			
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez		✓			
Joseph Silva	✓				
	3	2			

PUBLIC HEARING

7. GOLDEN HILL MEMORIAL PARK

Associate Planner Turhan Sonmez presented the staff report. Mayor del Rosario opened the public hearing at 7:54 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Gonzalez moved to Adopt a Resolution Granting a Conditional Use Permit For a Funeral Home, Caretaker Unit, and a Monument Shop; Design Review Approval for the Construction of a Funeral Home Building; and a Sign Permit for Entry Signage at Golden Hill Memorial Park; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

8. 203-207B COLLINS AVENUE – ASSISTED LIVING FACILITY

City Planner Michael Laughlin presented the staff report. Mayor del Rosario opened the public hearing at 8:05 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fisicaro made a motion to introduce an Ordinance Adopting an Amended Zoning Map and Approving a Planned Development Zone for 203-207B Collins Avenue and Waive a Further reading of the Ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

Action: Council Member Fisicaro made a motion to Adopt a Resolution Conditionally Approving Second Amended Planned Development (PD) Conditional Use Permit and Design Review for an Assisted Living Facility at 203-207B Collins Avenue with the added condition that the permittee must fence off the vacant property on the corner of Collins Avenue and El Camino Real within one year of the date of the resolution; the motion was seconded by Vice Mayor Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

9. REGULAR MEETING START TIME ORDINANCE

City Attorney Christopher Diaz presented the staff report. Mayor del Rosario opened the public hearing at 8:19 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor Colvin moved to Introduce an Ordinance Amending Section 1.02.080 of the Colma Municipal Code, Relating to the Start Time of Regular Meetings, and Waive a Further Reading of the Ordinance; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

10. DEVELOPMENT APPLICATION PROCESSING FEES

City Attorney Christopher Diaz explained that due to the need for staff to obtain further data to support the fee structure proposed, this item would have to be continued to the next meeting. The Mayor opened the public hearing at 8:19 p.m. No one came forward to speak.

Action: Vice Mayor Colvin moved to continue the public hearing on the item to the next Regular City Council Meeting on May 13, 2015; the motion was seconded by Council Member Fisicaro and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Joanne del Rosario, Mayor	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Raquel "Rae" Gonzalez	✓				
Joseph Silva	✓				
	5	0			

STUDY SESSION

11. PROPOSED FISCAL YEAR 2015/16 BUDGET

City Manager Sean Rabé presented the staff report. Mayor del Rosario opened the public comment period at 8:43 p.m. and seeing no one come forward to speak she closed the public hearing. Council discussion followed.

This item was for discussion only; no action was taken

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, May 13, 2015 at 7:30p.m. at the Colma Community Center.

National Mayor's Water Conservation Challenge is currently taking place from April 1st through April 30th.

REPORTS

Council Members reported on the events listed below:

Joanne F. del Rosario

Chamber of Commerce Crab Feed Fundraiser, 3/12
Historical Association Tea Fundraiser, 3/21

Diana Colvin

Historical Association Tea Fundraiser, 3/21

Helen Fisicaro

Historical Association Tea Fundraiser, 3/21

Raquel "Rae" Gonzalez

Chamber of Commerce Crab Feed Fundraiser, 3/12

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor del Rosario at 8:58 p.m. in memory of Edie Harper, longtime Colma resident, Georgia Bianchi, longtime Colma resident, Albina Garibaldi-Parma, longtime community member who grew up in Colma, Agnes Dolores Fuller, daughter of a San Mateo County Mosquito and Vector Control District committee member, and Officer Michael Johnson, the San Jose Police Officer killed in the line of duty.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin Corley", written in a cursive style.

Caitlin Corley
Administrative Technician III